

# Emergency Action Plan and Community Notification Plan Addendum

June 20, 2005 FACT SHEET No. C

his fact sheet summarizes the Emergency Action Plan and Community Notification Plan Addendum for the deconstruction of the former Deutsche Bank Building located at 130 Liberty Street. It details key elements of the Community Notification Plan Addendum, which outlines the community notification protocols LMDC will implement in the event of an emergency involving 130 Liberty Street.

On June 14, 2005 the LMDC released the Revised Draft Deconstruction Emergency Action Plan, which applies to all on-site incidents whether involving contractors, consultants, or visitors. The Plan also includes the Draft Community Notification Plan Addendum, which provides guidelines for community notification throughout the duration of the deconstruction project.

## **Background**

On August 31, 2004, the Lower Manhattan Development Corporation (LMDC) took ownership of the building at 130 Liberty Street, previously owned by Deutsche Bank. Since then, LMDC has launched an extensive public information campaign regarding the deconstruction project, making sure that the surrounding community has access to information regarding the project.

In December 2004, LMDC submitted the Phase 1 Deconstruction Plan to federal, state, and local regulators and to the public for review and comment. The Emergency Action Plan (EAP) for deconstruction activities is included as Section 3 of the Plan. The LMDC received numerous comments from the regulatory agencies as well as the public. Subsequently, on May 12, 2005 LMDC provided a revised draft EAP and on June 14, 2005 issued Revised Draft Deconstruction Plan (Plan) including a revised EAP with the Community Notification Addendum.

This revised Plan, including the EAP and Community Notification Plan Addendum, is currently being reviewed by regulatory agencies. It can be viewed on the LMDC's website at www.renewnyc.com/130Liberty.

## **Purpose of the Emergency Action Plan**

The EAP is designed to mitigate against and lessen the impact of any emergency that might occur during the deconstruction process through proper planning and the establishment of an adequate response structure. The EAP designates appropriate personnel responsible for implementing and monitoring the EAP and identifies those who need to be contacted in the event of an emergency. It outlines the education and training required of on-site personnel. In addition, the EAP explains emergency response procedures, including procedures for:

- Reporting emergencies;
- Evacuating the 130 Liberty Street building;
- Identifying a designated assembly area; and
- Site evacuation.

The EAP also identifies suitable response actions for specific emergency events, including fire/explosion; power failure; structural failure; unplanned release of hazardous/regulated waste; medical emergency and rescue; and falling or dropped building components. An addendum to this revised plan incorporates the Community Notification Plan, described below.

# Purpose of the Community Notification Plan Addendum

LMDC developed a Community Notification Plan Addendum (Addendum) to the EAP. This Addendum outlines the community notification protocol LMDC will implement in the event of an emergency incident at the 130 Liberty Street site. It defines the roles and responsibilities of the LMDC, its contractors, first responders, regulatory agencies, and the public and addresses the necessary protocol for broader community notification concerning on-site incidents. The Addendum is a "living" document and will be revised and updated throughout the duration of the 130 Liberty Street deconstruction project.

#### Roles and responsibilities

 Contractor Emergency Coordinator: Has overall responsibility for implementing the EAP and will ensure that all requirements imposed by the EAP are met. The Contractor Emergency Coordinator is the designated liaison to the First Responder agencies and will immediately notify the designated LMDC representative in the event of an emergency.

- LMDC: Designated representatives will contact the LMDC Community Liaison to initiate the emergency communications process. LMDC will maintain open communications by providing information to the community as it becomes available.
- First Responders: First Response agencies, including the NYPD and FDNY, with support from NYC Office of Emergency Management (OEM), will work in coordination to determine the immediately required response actions that will safely contain the incident.
- Regulatory Agencies: The regulatory agencies will ensure that federal, state, and city regulations are followed and incorporated in response to the incident.
- Battery Park City (BPC) Community
   Emergency Response Team (CERT): The BPC
   CERT has expanded their service area to
   include the community around the 130 Liberty
   Street project site. CERT will assist first
   response agencies by providing emergency
   support personnel.
- The Public: LMDC encourages all residents and businesses in Lower Manhattan to be prepared for any type of emergency in New York City, as discussed below.

#### **Notification**

In the event of an emergency, LMDC will notify you through:

- Mass notification via telephone, pager, or email;
- Incident Alerts via email\*;
- 130 Liberty Street E-Updates\*;
- Media news releases;
- Community flyers; and
- Community briefings.

## **Prepare Ahead of Time**

- Be familiar with your building evacuation plans;
- Visit OEM's Ready New York website at www.nyc.gov/oem
- Know area emergency phone numbers;
- Prepare Go Bags; and
- Store emergency supplies.

# **Emergency Contact Information**

Emergency events at 130 Liberty Street should be reported to 911. LMDC may also be reached through the 24-Hour Emergency Hotline at (646) 942-0694.

## **Non-Emergency Contact Information**

For information on the 130 Liberty Street project during non-emergency periods, please call:

- 311; or
- Kate Millea, LMDC Community Liaison, at (212) 962-2300.

#### FOR MORE INFORMATION

All project-related inquiries and written comments should be directed to:

Kate Millea, Community Liaison Community Development Programs & Relations

Lower Manhattan Development Corporation
1 Liberty Plaza, 20th Floor

New York, NY 10006

Email: kmillea@renewnyc.com

Phone: 212.962.2300 Fax: 212.962.2431

Sign-up to receive 130 Liberty Street E-Updates and Incident Alerts at:

http://www.renewnyc.com/130Liberty

For general Lower Manhattan construction information, please visit: http://lowermanhattan.info

<sup>\*</sup>E-Updates and Incident Alerts are sent out to the E-Updates subscription list.