



LMDC
Remember Rebuild Renew

Lower Manhattan Development Corporation
One Liberty Plaza, 20th Floor New York, NY 10006
Tel: 212.962.2300 Fax: 212.962.2431
www.renewnyc.com

May 5, 2003

Dear Family Member,

On February 27, 2003, the Lower Manhattan Development Corporation (LMDC) and the Port Authority of New York and New Jersey announced the final proposed plan for the World Trade Center site. Memory Foundations by Studio Daniel Libeskind creates a powerful setting for the World Trade Center Site Memorial. Studio Libeskind's inspirational design leaves portions of the slurry wall exposed and reserves a majestic setting for a world-class memorial in the area known as the bathtub. For a detailed description of the Memory Foundations plan please visit our website at www.renewnyc.com.

The plan was born out of an unprecedented public process through which family members, and others affected by the terrorist attacks, provided thousands of comments through public meetings, mailings, comment cards and the LMDC website. This public process will continue as we take the next step toward the creation of a fitting memorial to those lost on February 26, 1993, and September 11, 2001.

Two important milestones in the creation of an appropriate memorial are a memorial mission statement and a memorial program. A mission statement provides inspiration and guidance for the memorial, while the memorial program identifies specific elements that will be included in the World Trade Center Site Memorial. In January 2003, the LMDC released a draft memorial mission statement and program for public comment. The draft was the product of two committees comprised of family members of the victims, survivors, first responders, residents and business owners in Lower Manhattan, and representatives of cultural and architectural institutions. These committees premised their work on an earlier draft mission statement and program created by the LMDC's Families Advisory Council. Prior mailings to family members included both drafts of the memorial mission statement and program. After the public comment period in January, several changes were made, and in April 2003 the LMDC Board of Directors passed a resolution approving both documents.

The final Memorial Mission Statement and Program are the core of the guidelines for the World Trade Center Site Memorial Competition, the next step in the memorial process. Through this competition, which was launched on April 28, 2003, a design for the World Trade Center Site Memorial will be selected that will honor equally all the victims of the February 26, 1993, and September 11, 2001 terrorist attacks. Earlier in April, the LMDC announced a group of jury members who will evaluate the submissions and select a final design. For more information on the jury and the memorial competition, please visit the LMDC website at www.renewnyc.com or the official memorial competition website at www.wtcsitememorial.org.

Before jury members embark on the challenging task of evaluating and reviewing thousands of memorial submissions, it is essential that they understand the public's perspectives, in particular the families' perspectives. The LMDC is again inviting the families to participate in this historic process. "Public Perspectives – An Outreach Campaign for the World Trade Center Site Memorial" will provide the families, and others affected by the tragic events of February 26, 1993, and September 11, 2001 with an opportunity to share with jury members their hopes and aspirations for the World Trade Center Site Memorial. This mailing is being sent to over 6,500 family members who lost loved ones at the World Trade Center site, the Pentagon and Somerset County, Pennsylvania. We hope all families will take the opportunity to read the information contained in this mailing and provide us with their comments. For those families who have responded to previous mailings, we want to thank you for your involvement and encourage you to continue to provide valuable feedback.

There are several ways families can provide comment. The LMDC is holding a public forum with jury members on May 28, 2003 in Lower Manhattan. Those unable to attend can view the public forum and provide comments on the LMDC website at www.renewnyc.com through June 15, 2003. We also have a special Victims Families page on our website that we encourage you to visit. To provide comments, you can either return the enclosed form to the LMDC or provide comments directly through the website. Following the comment period, each jury member will be given a record of all the public comment that was received. In October, in a manner determined in consultation with the jury, the LMDC will reveal to the public the Stage II designs, with a final selection later in the Fall.

Enclosed please find the following documents: 1. Additional information on the Public Perspectives Outreach Campaign. 2. Families Comment/Contact Form. 3. Information on the Memorial Competition. 4. Copy of the Memorial Mission Statement and Program. We urge you to share this information with other family members and to encourage them to return the comment/contact form so that we can add them to our mailing list and continue to reach out to as many family members as possible.

We look forward to hearing from you. Thank you again for your continued involvement.

Sincerely,

Tara M. Snow
Vice President for Government
Relations and Community Affairs

On May 3, 2003 the LMDC hosted "A Family-to-Family Outreach Drive". The LMDC would like to thank all of those family members who took the time to assist us with sending out this mailing. Thanks to your efforts, family members throughout the nation and the world will continue to have an opportunity to participate in creating a fitting memorial to their loved ones.



THE MISSION STATEMENT & PROGRAM FOR THE WORLD TRADE CENTER SITE MEMORIAL

THE MISSION STATEMENT

The memorial mission statement serves as a compass to guide not only the creation of the memorial, but also its evolution through the ages - ensuring the symbolic representation never diverges from the mission.

Notes from the Memorial Mission Statement Drafting Committee

The mission statement committee took great care in considering the meaning and significance of each word of the mission statement. Important themes incorporated within the mission statement were the result of lengthy discussions and debates about the naming of particular groups such as firefighters, police officers, rescue personnel, recovery and construction workers, and those working in the WTC buildings and surrounding area. Based on these discussions the committee decided it was important to honor the loss of life equally and the contributions of all without establishing any hierarchies. Descriptive words were carefully considered for their meaning and implications for the statement: “murdered, killed or lost,” “senseless, horrific or devastating,” “sacrifice,” “hero,” “Islamic or Muslim terrorists.” All of these words raised issues that were debated and decisions were made that best reflected the intentions of the committee. The draft mission statement contrasts the darkest depths of humanity and the bright light of human compassion and bravery. Remember, respect, recognize and inspire are its essential guiding themes. These themes are drawn as an arc, beginning with remembering those who died, recognizing courage and sacrifice and ending with a resolution of hope.

THE MEMORIAL MISSION STATEMENT

- ❖ Remember and honor the thousands of innocent men, women, and children murdered by terrorists in the horrific attacks of February 26, 1993 and September 11, 2001.
- ❖ Respect this place made sacred through tragic loss.
- ❖ Recognize the endurance of those who survived, the courage of those who risked their lives to save others, and the compassion of all who supported us in our darkest hours.
- ❖ May the lives remembered, the deeds recognized, and the spirit reawakened be eternal beacons, which reaffirm respect for life, strengthen our resolve to preserve freedom, and inspire an end to hatred, ignorance and intolerance.

THE MEMORIAL PROGRAM

The memorial program is comprised of **Guiding Principles and Program Elements**. The **Guiding Principles** are the aspirations that must be embodied within and conveyed through the memorial, regardless of the various interpretations to which it will ultimately be subject. **Program Elements** provide memorial designers with a list of specific elements that should be physically included in the memorial, without prescribing how or inhibiting creativity.

Notes from the Memorial Program Drafting Committee

The memorial program drafting committee began and ended its task by invoking the letter and spirit of the mission statement. The committee discussed how to translate the goals of the mission statement into concepts and program elements for a design competition. It was essential to the committee that the program provide clear guidance, while also allowing for the most creative response possible by designers.

This balance was achieved in the program document through the careful consideration, and phrasing, of each program concept and element. Particular attention was devoted to discussing individual representation of victims, the interpretation and meaning of sacred space, the power of the footprints and the authentic character of elements and artifacts that survived.

The program drafting committee wants the memorial and site planning processes to influence and be coordinated with one another for mutual benefit. The memorial program was used as one of the criteria for the site plan selection. Once the memorial designer is selected, both the memorial designer and site planner will work together to integrate their efforts.

THE MEMORIAL PROGRAM

I. Guiding Principles

The memorial is to:

- ❖ Embody the goals and spirit of the mission statement;
- ❖ Convey the magnitude of personal and physical loss at this location;
- ❖ Acknowledge all those who aided in rescue, recovery and healing;
- ❖ Respect and enhance the sacred quality of the overall site and the space designated for the Memorial;
- ❖ Encourage reflection and contemplation;
- ❖ Evoke the historical significance and worldwide impact of September 11, 2001;
- ❖ Create an original and powerful statement of enduring and universal symbolism;
- ❖ Inspire and engage people to learn more about the events and impact of September 11, 2001 and February 26, 1993;
- ❖ Evolve over time.

II. Program Elements

The memorial should:

- ❖ Recognize each individual who was a victim of the attacks
 - *Victims of the September 11, 2001 attacks in New York, Virginia and Pennsylvania*
 - *Victims of the February 26, 1993 terrorist bombing of the World Trade Center*
- ❖ Provide space for contemplation
 - *An area for quiet visitation and contemplation*
 - *An area for families and loved ones of victims*
 - *Separate accessible space to serve as a final resting-place for the unidentified remains from the World Trade Center site*
- ❖ Create a unique and powerful setting that will
 - *Be distinct from other memorial structures like a museum or visitor center*
 - *Make visible the footprints of the original World Trade Center towers*
 - *Include appropriate transitions or approaches to, or within, the memorial*
- ❖ Convey historic authenticity
 - *The memorial or its surrounding areas may include:*
 - *Surviving original elements*
 - *Preservation of existing conditions of the World Trade Center site*
 - *Allowances for public ceremonies and celebrations*

WE WANT TO HEAR FROM YOU

Ways for family members to submit comments



We are very interested in hearing your comments on the World Trade Center Site Memorial. As a result, we have created several ways for you to provide comment directly to the LMDC.

We are receiving public comment from May 5, 2003 through June 15, 2003. You can submit your comments in several ways:

- **Fill out the enclosed comment form** and mail or fax it back to the LMDC. Our fax number is (212) 962-2431.
- **Through LMDC's website:** www.renewnyc.com
- **At the upcoming public forum:** The LMDC will conduct a large-scale public forum in Lower Manhattan on Wednesday, May 28, 2003. Members of the memorial competition jury will be present at this forum. Those interested can attend and provide their comments to jury members either verbally or through comment cards. The LMDC will also web-cast the public forum live over the LMDC website. Citizens from around the world will be given the opportunity to view the forum live and provide comment directly through the LMDC web-site. The recorded public forum will be available for viewing throughout the comment period on the website.

The date & location for the upcoming public forum is:

Wednesday, May 28, 2003
*Tribeca Performing Arts Center at
Borough of Manhattan Community College
199 Chambers Street from 6 p.m. – 9 p.m.*

For directions to the venue go to: http://www.tribecapac.org/button_bar/directions.html

LMDC public forums are listed on the Events Calendar on the LMDC website at www.renewnyc.com

- **By mail, addressed to:**

LMDC Public Comment
One Liberty Plaza, 20th floor
New York, NY 10006

Thank you.

Keep Informed - Sign up for the LMDC E-Newsletter
<http://www.renewnyc.com/Newsletter/default.asp>



PUBLIC PERSPECTIVES -

AN OUTREACH CAMPAIGN FOR THE WORLD TRADE CENTER SITE MEMORIAL

Whether it's the creation of a fitting memorial, or planning the rebuilding of the World Trade Center site, the LMDC is committed to accomplishing its mission through a democratic process - an ideal that came under attack on February 26, 1993 and September 11, 2001.

“Public Perspectives”

... is an outreach campaign for the World Trade Center Site Memorial, which invites the public to participate in this historic process. Public Perspectives will provide all of those affected by the tragic events of February 26, 1993 and September 11, 2001 an opportunity to share with the memorial competition jury members their hopes and aspirations for the World Trade Center Site Memorial. Before jury members embark on the monumental task of reviewing and evaluating thousands of memorial competition submissions, it's important they understand the public's perspectives - the perspectives of the victims' families, the residents, the survivors, the rescue workers, and people from around the nation and the world who have an interest in the World Trade Center Site Memorial.

“Public Perspectives” includes the following initiatives:

- **On May 5, 2003, the LMDC sent a mailing to over 6,500 family members** including *the World Trade Center site families from February 26, 1993 and September 11, 2001, the Pentagon families and Somerset County, Pennsylvania Families*. The LMDC has also partnered with officials from the Pentagon and Somerset County and over 20 family organizations, including *Give Your Voice, the Coalition of 9/11 Families, Cantor Fitzgerald Relief Fund, September's Mission, Families of September 11th, September 11 UK Families Support Group, WTC United Family Group, Skyscraper Safety Campaign, the Port Authority of New York and New Jersey, FDNY, NYPD,* and many others to ensure that as many families as possible are aware of the memorial process and the ways they can participate and provide feedback.
- **The LMDC is conducting extensive outreach to communities in Lower Manhattan,** including residents, business owners both large and small, rescue workers, and survivors. The LMDC has partnered with many civic and community organizations including the *Battery Park City Authority, Community Board 1, Imagine New York, the Downtown Alliance, Wall Street Rising, the Building and Construction Trades, Project Liberty, 9/11 United Services Group, Safe Horizon,* as well as *with city, state and federal elected officials* to ensure that all those affected by the February 26, 1993 and September 11, 2001 terrorist attacks are aware of this important outreach campaign.
- **On May 28, 2003, the LMDC will conduct a large-scale public forum in Lower Manhattan.**
- The LMDC seeks memorial-specific public comment on the LMDC web-site at www.renewnyc.com through June 15, 2003.

***Turn over for more information on the Public Perspective's outreach campaign
and various ways to submit your comments***



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John C. Whitehead
Chairman

Louis R. Tomson
President

Dear Family Member,

The LMDC would like to hear your views and welcomes your comments as we conduct the World Trade Center Site Memorial Competition. Please fill out this comment form and mail it back to the LMDC at One Liberty Plaza, 20th Floor, New York, NY 10006 or fax to (212) 962-2431. You may also submit your comments through the Victims' Families Page on the LMDC's website at www.renewnyc.com. Please feel free to share this information with other family members so they may be able to contact us. If you would like your comments to be officially considered, please provide your contact information below and **return this form to the LMDC via fax or mail by June 15, 2003, the end of the comment period.**

Contact Information (PLEASE PRINT LEGIBLY)

The LMDC provides family members with information regarding events and activities relating to the World Trade Center site plans and the creation of a permanent memorial at the site. To receive information and updates please provide us with your contact information, especially your e-mail address.

Name:	_____	Please indicate the family group you belong to (<i>choose one only</i>):
Address:	_____ _____ _____	February 26, 1993 families <input type="checkbox"/>
		September 11, 2001 families <input type="checkbox"/>
		(NYC)
		Pentagon Families <input type="checkbox"/>
		(Virginia)
Email Address:	_____	Somerset County /Flight 93 families <input type="checkbox"/>
		(Pennsylvania)
	Phone: _____	

Name of the loved one you lost? _____

What is your relationship to your loved one? _____

Are there things you feel are important for the jury to consider as they evaluate memorial design submissions?

Many years from now, what do you want the memorial to mean to future generations?

* LMDC is a subsidiary of the Empire State Development Corporation, a public benefit corporation, and is authorized by state and federal law to solicit comments on the redevelopment of the World Trade Center site and surrounding areas. If you submit comments to us on this form, your comments, name and address will become public as part of the comment record on LMDC's redevelopment efforts and may be disclosed for governmental purposes, as required by state or federal law, or otherwise as consistent with our privacy policy and permitted by law. If you have questions about LMDC's public comment process or mission, please visit our website at www.renewnyc.com or contact us at Lower Manhattan Development Corporation, One Liberty Plaza, 20th Floor, New York, NY 10006, (212) 962-2300. If you have questions regarding LMDC's privacy policy, please visit our website or contact us and ask for the Office of General Counsel. If you would like to receive LMDC's e-update and other news, please provide your email address.



THE WORLD TRADE CENTER SITE MEMORIAL COMPETITION FACT SHEET

The Lower Manhattan Development Corporation (LMDC) is administering the World Trade Center Site Memorial Competition (Competition). Through this competition, LMDC will select a design for a single memorial (Memorial) that will remember and honor all loss of life on September 11, 2001, and February 26, 1993 equally and the contributions of all without establishing any hierarchies. Design concepts must be consistent with the Memorial Mission Statement and Memorial Program and all submissions must meet the specifications in the official World Trade Center Site Memorial Competition Guidelines.

This is an open international competition that will be conducted in two stages. The first stage (*Stage I*) requires the submission of design concepts on a single presentation board. Members of the memorial competition jury (Jury) will evaluate the submissions. Stage I evaluations will be anonymous. At the end of Stage I, approximately five finalists will be selected to proceed to a second stage (*Stage II*) during which the finalists will further develop their design concepts. The jury will then reconvene to review the revised designs, and select a finalist to be announced in the fall of 2003.

The official World Trade Center Site Memorial Competition Guidelines and registration forms are in English and available on the competition website, www.wtcsitememorial.org, or by faxed request to 1-800-717-5699. If you are requesting a printed version by fax, you must include a mailing address to which all forms and printed materials may be sent. All forms, images and information contained on the website are identical in content to printed materials.

The official World Trade Center Site Memorial Competition Guidelines contain all information that is essential to competitors and include site definition, plans and illustrations. The summary information provided here is not a substitute for the detailed information, guidance and requirements contained in the official Guidelines.

SCHEDULE AND DEADLINES*

<i>April 28</i>	Registration for competitors opens. Official World Trade Center Site Memorial Competition Guidelines available on website, www.wtcsitememorial.org . Questions in English may be emailed to questions@wtcsitememorial.org or via fax to 1-800-717-5699.
<i>May 18</i>	Last day to submit questions.
<i>May 23</i>	Answers to questions posted in English on website.
<i>May 29</i>	Last day to register. Before you may enter the competition, you must register by 5:00 pm EDT.
<i>June 9</i>	Opening date for receipt of submissions from all registered competitors.
<i>June 30</i>	Closing date for receipt of submissions. Submissions will not be accepted after 5:00 pm EDT on this date.
<i>July</i>	Submission processing period.
<i>August</i>	Jury review and evaluation period.
<i>September</i>	Completion of Stage I
<i>October</i>	Completion of Stage II. Announcement of final memorial design.

***Schedule and deadlines are subject to change at any time by LMDC. LMDC will provide reasonable prior notice on the competition website, www.wtcsitememorial.org, in the event that any changes are made.**